

**Diocese of Joliet  
16555 Weber Road  
Crest Hill, IL 60403  
815.221.6100**

For each time that operations and maintenance activities are performed, the LEA shall record the name of each person performing the activity, the Department-issued licensed worker I.D. number, the start and completion dates of the activity, the locations where such activity occurred, a description of the activity including preventive measures used, and if ACBM is removed, the name and location of the storage or disposal site of the ACBM.

**Report of Asbestos Operations & Maintenance Activity**

Name and Address of school

**IDPH No.**

**Date of Activity:** as reported to Designated Person

**Location of Episode:**

**Method of Repair/Response Action Taken: Initial response:**

**Names and License numbers of Firms/Persons performing work:**

**Preventive Measures Used:**

**Name and Location of Storage site of removed material:**

**Person completing this report:**

**Signature:** \_\_\_\_\_  
Richard Kaffka, Designated Person, Diocese of Joliet